

Manor Youth Association

CRIMINAL BACKGROUND AUTHORIZATION AND RELEASE

The Manor Youth Association (MYA) requires all applicants for a volunteer position to provide the information requested below in order to process volunteer applications. The criminal history information provided will be treated as confidential. Read each question carefully and give honest and complete answers. Any misrepresentation, falsification, omission, or misleading statement will preclude you from consideration for a volunteer position.

First Name: _____ Middle Name: _____ Last Name: _____

Street Address: _____

City, State, Zip Code: _____

Telephone: Daytime: _____ Evening: _____

Employer: _____

Employer Address / Telephone: _____

Have you ever been a volunteer for a non-profit organization: yes no

If yes, where and # of years: _____

Birth date: _____ Maiden name or any other names used: _____

Driver's License No. & State: _____ Social Security No.: _____

Race _____ Gender: F M

NOTE: Social Security #, driver's license # and birthdate are required to run a Criminal Background Check.

Incomplete forms or forms with signature dates older than 30 days will not be processed.

Please circle one:

- | | | |
|--|-----|----|
| 1. Have you ever been convicted of a crime, pled no contest, or received deferred adjudication (other than for a minor traffic violation)? | Yes | No |
| 2. Are there any pending criminal charges against you? | Yes | No |
| 3. Have you ever been charged with child neglect or abuse? | Yes | No |
| 4. Has your driver's License ever been suspended or revoked? | Yes | No |
| 5. Have you ever been charged with a sex crime? | Yes | No |

If your answer is yes to any of the questions above (1-5.), state the nature of the crime(s)/charge(s), when and where you were convicted (county and state), and the disposition of the case: _____

NOTE: Disclosure of criminal history information does not automatically disqualify you from serving as a volunteer for the Manor Youth Association. Criminal history information will be reviewed in light of all the surrounding circumstances, including age at the time of the offense, seriousness and nature of the offense, rehabilitation, relationship of the offense to the volunteer position, and federal and state statutory requirements.

- | | | |
|---|-----|----|
| 6. Do you use illegal drugs? | Yes | No |
| 7. Is there a registered sex offender living on the premises with you? | Yes | No |
| 8. Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of MYA players? | Yes | No |

Complete both sides of form

Position(s) for which applying: Must be completed. (Circle One)

MYA Board Member - MYA Coach - Assistant Coach - MYA Team Representative

This must be completed. If needed, request assistance from person accepting completed forms.

By signing below, I affirm that all of the information I have provided in this form is true, complete, and correct. I understand that any misrepresentation, falsification, omission, or misleading statement will preclude me from serving as a volunteer for the MANOR YOUTH ASSOCIATION, regardless of when discovered and regardless of the results of my criminal background check.

In order to assist MANOR YOUTH ASSOCIATION in conducting a background check, I authorize the MANOR YOUTH ASSOCIATION to investigate information contained in my volunteer application, as well as any criminal records, motor vehicle driving records, and/or other public records concerning me. I further authorize any public agency or other person or entities contacted by MANOR YOUTH ASSOCIATION to disclose to MANOR YOUTH ASSOCIATION upon request any information they may have about me. I release any such persons or entities from any and all liabilities for disclosing such information to MANOR YOUTH ASSOCIATION. On behalf of myself, my heirs, agents, executors, and anyone else acting on my behalf, I release and agree to indemnify and hold harmless the MANOR YOUTH ASSOCIATION and any third party acting on its behalf to investigate my background, and their respective officers, directors, agents, servants, employees, administrators, and volunteers from any and all charges, complaints, claims, liabilities, suits, rights, losses, and damages of any nature (including attorneys' fees and court costs) without regard to the cause(s) thereof or the negligence of any person, corporation, or other entity, resulting from or in any way related to the information of my criminal background history. I understand that should the need arise I may be asked to participate in dispute resolution.

Signature of Applicant: _____ **Date:** _____

NOTICE AND AUTHORIZATION TO OBTAIN CONSUMER REPORT PURSUANT TO THE FAIR CREDIT REPORTING ACT

I understand that the Manor Youth Association (MYA) will utilize the services of a consumer reporting agency as part of the procedure for processing my application for a volunteer position with MANOR YOUTH ASSOCIATION. I also understand if my application for a volunteer position is approved, MANOR YOUTH ASSOCIATION may obtain further information through subsequent investigations by a consumer reporting agency so as to update, renew or extend my volunteer position. I understand a consumer reporting agency's investigation may include verification of information contained in my volunteer application, as well as checking criminal records, motor vehicle driving records, and/or other public records concerning me. The consumer reporting agency's investigation does not include a credit check. I also understand that before I am denied a volunteer position or a volunteer position is limited based, in whole or in part, on information obtained in the report, I will be provided a copy of the report and a description in writing of my rights under the Fair Credit Reporting Act. I understand if I disagree with the accuracy of any information in the report, I must notify MANOR YOUTH ASSOCIATION within 10 business days of my receipt of the report. If I notify MANOR YOUTH ASSOCIATION within 10 business days of my receipt of the report that I am challenging information in the report, MANOR YOUTH ASSOCIATION will not make a final decision on my application to volunteer until after I have had a reasonable opportunity to address the information contained in the report.

I hereby consent to this investigation and authorize MANOR YOUTH ASSOCIATION to procure a report on my background as stated above from a consumer reporting agency.

Signature of Applicant: _____ **Date:** _____

Do Not Write Below – MYA Use Only

Application Date approved: _____ / Not approved or Withdrawn by Applicant Date: _____

Restrictions: _____